



# **Conspectus Services Ltd**

**We are small, but we  
act as big!**

**Business Consulting  
Services**

[www.conspectus.com.cy](http://www.conspectus.com.cy)





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## **Be Small**

We love to be small because this allows us to be responsive, flexible, and committed to quality. We respond to all your needs with a speed, efficiency and cost effectiveness that simply cannot be met by larger firms.

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# About us

**Conspectus** specializes in the provision of Incorporation Services, Corporate Management and Financial Advisory.

Located in Cyprus, a well-known International Business Center we offer our services to a wide range of local and international companies as well as to private clients.

## Act Big

We have the knowledge and expertise to provide the full spectrum of services offered by larger firms.

Conspectus Services Ltd is a dynamic and reputable Corporate and Financial Service provider committed in delivering the best possible services to entities and private individuals.

Our team of professionals have decades of combined experience in the ever-demanding Finance and Corporate sector. This expertise is utilized instrumentally, offering our clients a unique blend of supreme services that can support any business during all stages of its life.

## Our Difference

### Personalization

Personalization is powerful; hence our focus on developing relationships rather than building profits.

In a world dominated by fearsome competition, only those that differentiate themselves can succeed. At Conspectus we concentrate on developing those characteristics that will allow us to differentiate and become pioneers in the competing fields of financial and corporate consulting.

First and foremost, we continuously develop and educate ourselves. Our professional qualifications, years of experience and our passion for continuous development enables us to truly understand business and guarantees that all clients' needs will be matched with the best possible service.

# Our Services

## Structuring, Setup/Licensing and Business Administration Services

Conspectus' professional staff can help you with the structuring / establishment of:

- Cyprus Entities
- Headquarters
- Branches
- Regulated Entities like Cyprus Investment Firms & Funds (AIFs, RAIFs, UCITS)

## Business Consulting

Business Management Consulting services include:

- Operational Support (improving efficiency, drafting IOMs, procedure flows etc.)
- Business Development
- Regulatory Compliance
- HR Consulting

## Corporate Administration Services

Backed by a professional team with tremendous depth of experience, Conspectus can offer a complete set of Corporate Services undertaking any task associated with incorporating, managing, and administrating a company in Cyprus or the rest of the world.

- Company Formation
- Secretarial Services
- Directorships/Nominee Services
- Banking Services

## Legal Consulting

Our team of legal advisors can provide legal consultation over the whole spectrum of corporate and business law. We have tremendous experience in procedures such as:

- Provision of legal assistance to active Companies
- Mergers and Acquisitions
- Partnership agreements and dissolutions
- Legal Due Diligence
- Joint Venture Agreements
- Inter - Company agreements
- Loan Agreements
- Re-organizations



# Our Services

## Accounting

Some of the services provided include:

- Maintenance of accounting records
- Bookkeeping Services
- Issuance of sales invoices
- VAT preparation and reporting

## Audit and Tax\*

In the modern era of business globalization, it is important to have tax advisors that are always kept up to date with the tax developments and can provide timely and cost-effective solutions that follow the continuously changing international tax environment.

Through our trusted associates we can provide a comprehensive portfolio of audit and tax services. Conspectus can assist companies and individuals in constructing that tax strategy that will legally minimize their overall tax liability. Our tax background and experience enable us to offer unprecedented tax services some of which are:

- Preparation of periodic management accounts and other reports
- Filling of annual returns
- Preparation of financial statements in accordance with International Financial Reporting Standards
- Strategic Tax Planning
- Tax Opinions
- Tax Rulings
- Tax Certificates
- Tax Clearance Certificates
- Corporate Tax Compliance
- Personal Tax Planning and Compliance
- Valuations

## Investment Services\*

The below services are covered through Cyprus Investment Firms:

- Investment Consulting
- Fund Services
- Brokerage Services
- Custody Services

\*These services are provided through regulated entities.


# Contact Information



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